



February 21st, 2024 AGENDA

Time: 3:30 P.M.

Location: Delasalle High School, 3737 Troost Ave, Kansas City, MO 64109

Call to Order

1. Determination of Quorum / Agenda Approval
2. Public Comment
3. Approve Minutes from Prior Meetings
4. Finance Committee report
 - a. Update on January financials
 - b. Projections for the remainder of the fiscal year
 - c. Update on fundraising (received YTD)
5. Governance Committee report
 - a. Update on Board Calendar
 - i. Board Assessment
 - ii. Board MO Ethics filing Due May 1st
 - b. Update on Board recruitment and other governance issues
6. Academic Committee report
 - a. Update on Academics
7. Executive Director report
 - c. Questions and Answers
8. New Business/Old Business

Next Meeting: March 20th, 2024

MINUTES OF BOARD MEETING

Delasalle High School

December 20th, 2023

CALL TO ORDER

The Board of Directors at Delasalle Education Center School convened for the regular board meeting on December 20th, 2023, at 3:30 P.M. In person, Delasalle High School, Kansas City, MO 64109. David Oliver called the meeting to order.

ROLL CALL

The roll was called. Scott Ferber (present) Lisa Krigsten (absent) Steve Gering (present) Teesha Miller (absent) Bill Paterson (present) Kenneth Garrett (present) Ernestine Key (present)

Others Present, Sean Stalling Executive Director, Lisa Griffin Director of Operations, Emily Bodfish Assistant Principal, Dr. Phillip Adam School Chief Officer of Data, Building Principal Erin Wilmore, Keinan Ross Office Manager and Clark Hanner Auditor, Tonya Richardson Eddie Wright, and Martha McGeehon from the Missouri Commission of Charter Schools.

QUOROM PRESENT

David Oliver determined a quorum was present.

PUBLIC COMMENT

The next order of business was the public comment session as provided by Board Policy. There were none.

AGENDA

The December 20th 2023 Board Meeting Agenda was reviewed. David moved to adopt the agenda. Scott seconded the motion. Steve yes, Kenneth yes, Bill yes, Ernestine yes, the agenda was approved by unanimous consent.

CONSENT AGENDA

The Board reviewed the minutes of the November 7th, 2023 regular board meeting. David moved

to approve the November 20th, 2023 minutes. Steve seconded the motion. The motion passed with unanimous consent.

FINANCIAL REPORT

The Financial Report is attached hereto.

The Board reviewed the November and August, 2023, Financial Summary Report, prepared by Anne Nichols and presented by Scott, a copy of which is attached hereto and includes the check registry.

David moved to approve the Financial Summary Report, Check Registry. Bill seconded the motion. Steve yes, Kenneth yes, Ernestine yes the motion passed with unanimous consent

PRESIDENT'S REPORT

Announcement of the Site Visit will be held immediately after the Board Meeting adjourned by David.

GOVERNANCE COMMITTEE REPORT

David Reports out for Lisa K. who was absent, the Board Assessment is due as soon as possible to Kent Peterson.

ACADEMIC COMMITTEE REPORT

The Academic Committee report is attached hereto.

EXECUTIVE DIRECTOR REPORT

The Executive Director's Report is attached hereto.

NEW

The Audit Presentation by Clark Hanner was delivered, and a copy of the audit has been incorporated into the report as of 1/21/23. David proposed the approval of the audit before 1/22/24, allowing board members ample time for review. Subsequently, David initiated an electronic vote to approve the 2022-2023 Board Audit. The results were unanimous, with Steve, Scott, Bill, Ernestine, and Kenneth all voting in favor. The 2023 Audit was officially approved through the unanimous electronic vote, which was concluded on 12/21/23.

The School Principal provided an update on the academic performance of the school. Please find the detailed report from the Principal attached herewith.

OLD BUSINESS

Offer from Torchhouse Studios to provide DLS with a one-day video shoot and one day of editing.

David moved to approve the one-day video shoot. Bill seconded the motion. Steve yes, Kenneth

yes, Ernestine yes the motion passed with unanimous consent

CLOSED EXECUTIVE SESSION

N/A

ADJOURNMENT

David moved and Steve Second All votes aye., Steve yes, Bill yes and Kenneth. The meeting adjourned at 5:00 PM.

FUTURE MEETINGS

The next Board Meeting at 3:30 P.M. on January 17th 20th, 2024, location DeLaSalle High School 3737 Troost Ave. KCMO 64109

Minutes prepared by Lisa Griffin Director of Operations. Minutes approved by the DLS Board of Directors on January 17, 2024.

Lisa Krigsten

LISA KRIGSTEN, Board Secretary



January 2024 Financials

PREPARED FEB'24 BY

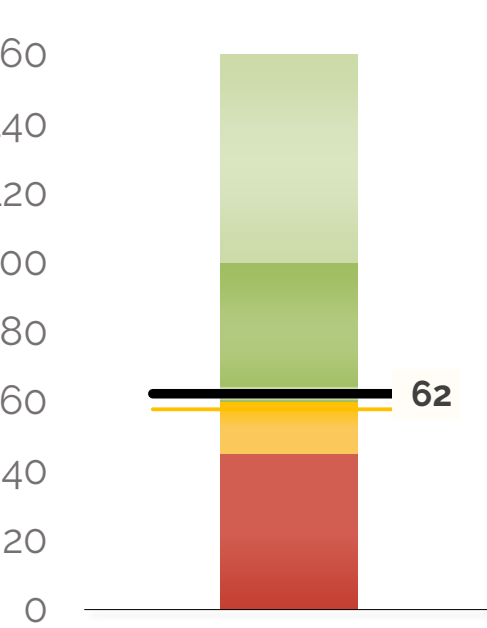


- **Executive Summary**
- **Key Performance Indicators**
- **State Revenue**
- **Forecast Overview**
- **Cash Forecast**
- **Appendix**
- **Forecast History**

- DeLaSalle year end net income is holding steady, with no significant change in forecast from last month. Fund balance projected at 14%.
- We are currently forecasting a net income of \$103k, \$99k above budget.
- Our cash balance is forecast to end the year at \$783k, which results in 62 days of cash.

Days of Cash

Cash balance at year-end divided by average daily expenses

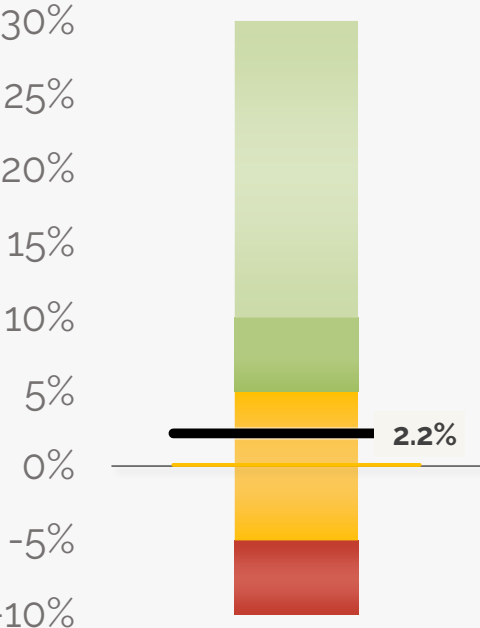


62 DAYS OF CASH AT YEAR'S END

The school will end the year with 62 days of cash. This is above the recommended 60 days

Gross Margin

Revenue less expenses, divided by revenue

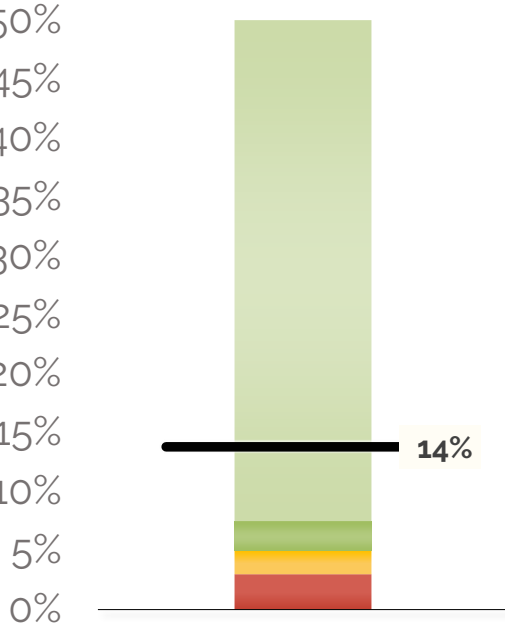


2.2% GROSS MARGIN

The forecasted net income is \$103k, which is \$99k above the budget. It yields a 2.2% gross margin.

Fund Balance %

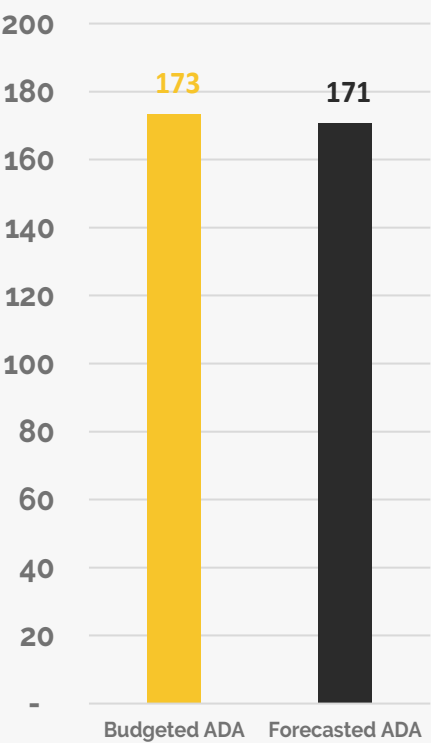
Forecasted Ending Fund Balance / Total Expenses



13.82% AT YEAR'S END

The school is projected to end the year with a fund balance of \$634,100. Last year's fund balance was \$531,188.

Student Expectations




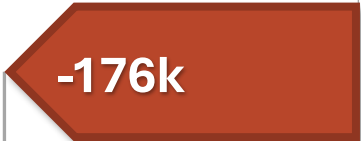
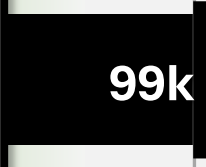
The school now forecasts 171 ADA for SY23-24. The budget target was 173.

\$11K More Per-Pupil Funding Than Expected

	Current Forecast	SY23-24 Budget	Difference	Financial Gain / (Loss)
Enrollment	233	211	18	Includes 23 JDC student that joined mid-year
Attendance	75.6%	78.0%	-2.4%	Reg attendance trending 75%; this factors in JDC attendance.
Total ADA	171	173	-3	
Regular Term K-12	168	172	-4	8k
Summer	2	1	1	14k
FRL Count	165	168	-4	
FRL Weight	28	29	-1	314
IEP Count	24	26	-2	
IEP Weight	1	2	-1	-12k
LEP Count	0	0	0	
LEP Weight	0	0	0	
WADA	200	204	-4	
Per WADA Payment	\$11,300	\$11,000	300	
State Aid	\$2.2M	\$2.2M	\$11,161	11k

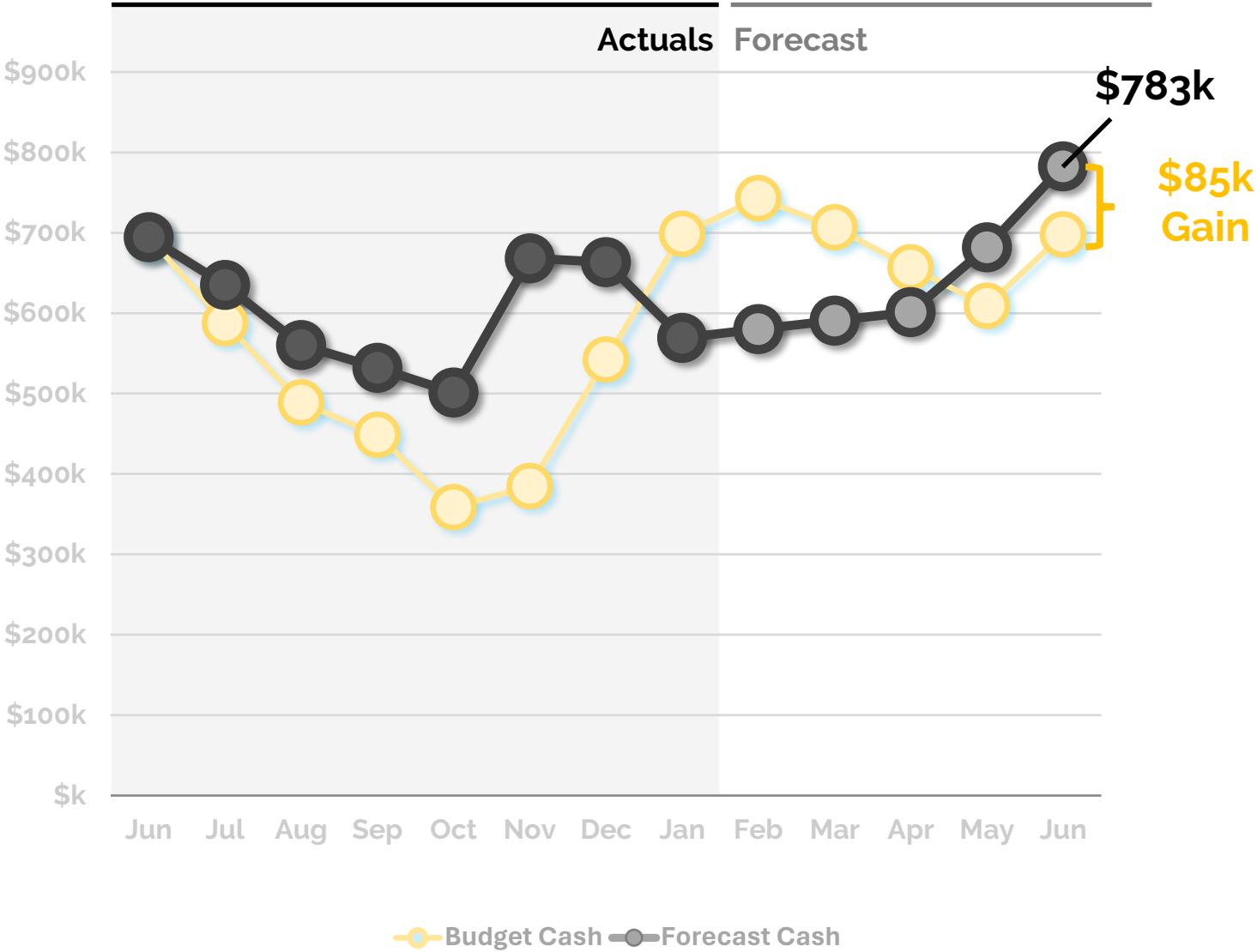
The year end funding difference of \$11k includes the Juvenile Detention Center enrollment.

Regular Term ADA includes: 124 Onsite, 32 Flipside & Virtual and 12 JDC

	Forecast	Budget	Variance	Variance Graphic	Comments
Revenue	\$4.7m	\$4.4m	\$275k		State Rev up \$100k MO Violence plus prior YR correction. JDC income included in state and local. Prop C rate updated by DESE this month.
Expenses	\$4.6m	\$4.4m	-\$176k		Primarily due to JDC expenses
Net Income	\$103k	\$3k	\$99k		

62 Days of Cash at year's end

We forecast the school's year ending cash balance as **\$783k**, **\$85k** above budget.





QUESTIONS?

Please contact your EdOps Finance Team:

Anne Nichols

anichols@ed-ops.com

816.985.5144

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	Year-To-Date			Annual Forecast			
	Actual	Budget	Variance	Forecast	Budget	Variance	Remaining
Revenue							
Local Revenue	143,440	132,988	10,452	216,300	233,149	(16,849)	72,860
State Revenue	1,168,527	1,156,616	11,912	2,416,498	2,214,399	202,099	1,247,971
Federal Revenue	493,525	557,538	(64,012)	1,051,795	1,043,569	8,226	558,270
Private Grants and Donations	585,098	740,000	(154,902)	925,000	925,000	0	339,902
Earned Fees	11,990	250	11,740	81,990	500	81,490	70,000
Total Revenue	2,402,581	2,587,392	(184,810)	4,691,584	4,416,617	274,967 ①	2,289,002
Expenses							
Salaries	1,146,213	1,170,102	23,889	2,003,135	2,005,889	2,754	856,922
Benefits and Taxes	334,889	342,225	7,336	588,886	586,671	(2,215)	253,997
Staff-Related Costs	1,814	27,700	25,886	46,400	46,400	(0)	44,586
Occupancy Service	233,826	307,745	73,919	518,722	527,562	8,840	284,896
Student Expense, Direct	452,986	372,347	(80,639)	804,209	627,635	(176,574)	351,223
Student Expense, Food	30,583	57,892	27,309	96,501	96,500	(1)	65,918
Office & Business Expense	194,694	213,076	18,382	374,270	368,497	(5,772)	179,575
Transportation	78,282	92,167	13,884	154,000	154,000	0	75,718
Total Ordinary Expenses	2,473,287	2,583,253	109,966	4,586,122	4,413,155	(172,968)	2,112,836
Total Expenses	2,475,837	2,583,253	107,416	4,588,672	4,413,155	(175,518) ②	2,112,836
Net Income	(73,255)	4,139	(77,394)	102,912	3,462	99,449 ③	176,167
Cash Flow Adjustments	(52,014)	-	(52,014)	(14,947)	-	(14,947) ④	37,068
Change in Cash	(125,270)	4,139	(129,408)	87,965	3,462	84,503 ⑤	213,235

① REVENUE: \$275K AHEAD

② EXPENSES: \$176K BEHIND

③ NET INCOME: \$99K ahead

Income Statement	Actual							Forecast					TOTAL
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
Revenue													
Local Revenue	29,912	16,155	20,001	19,849	22,611	16,861	18,051	14,572	14,572	14,572	14,572	14,572	216,300
State Revenue	143,566	140,895	281,496	186,682	158,599	85,981	171,308	229,594	229,594	229,594	229,594	329,594	2,416,498
Federal Revenue	8,930	9,930	0	133,899	178,299	101,004	61,464	111,654	111,654	111,654	111,654	111,654	1,051,795
Private Grants and Donations	126,212	90,250	36,001	2,072	123,553	191,741	15,269	67,980	67,980	67,980	67,980	67,980	925,000
Earned Fees	523	25	26	5,027	427	4,380	1,582	0	0	0	70,000	0	81,990
Total Revenue	309,143	257,254	337,525	347,529	483,489	399,967	267,674	423,800	423,800	423,800	493,800	523,800	4,691,584
Expenses													
Salaries	149,904	163,738	165,696	167,529	167,896	164,437	167,012	169,865	169,865	169,865	169,865	177,462	2,003,135
Benefits and Taxes	42,474	46,997	49,005	49,471	49,554	47,822	49,566	50,345	50,345	50,345	50,345	52,616	588,886
Staff-Related Costs	0	1,378	0	98	0	0	338	8,917	8,917	8,917	8,917	8,917	46,400
Occupancy Service	24,430	33,223	38,155	40,271	39,696	28,779	29,272	56,979	56,979	56,979	56,979	56,979	518,722
Student Expense, Direct	15,414	51,260	67,070	75,377	49,374	128,700	65,792	70,245	70,245	70,245	70,245	70,245	804,209
Student Expense, Food	0	16	3,414	6,801	12,605	4,898	2,850	13,184	13,184	13,184	13,184	13,184	96,501
Office & Business Expense	28,555	27,539	26,999	27,936	29,113	15,446	39,107	35,915	35,915	35,915	35,915	35,915	374,270
Transportation	900	9,422	6,679	14,198	20,030	10,317	16,736	15,144	15,144	15,144	15,144	15,144	154,000
Total Ordinary Expenses	261,677	333,572	357,018	381,681	368,268	400,398	370,673	420,594	420,594	420,594	420,594	430,461	4,586,122
Operating Income	47,466	-76,318	-19,493	-34,152	115,222	-431	-102,999	3,207	3,207	3,207	73,207	93,339	105,462
Extraordinary Expenses													
Facility Improvements	0	0	2,550	0	0	0	0	0	0	0	0	0	2,550
Total Extraordinary Expenses	0	0	2,550	0	0	0	0	0	0	0	0	0	2,550
Total Expenses	261,677	333,572	359,568	381,681	368,268	400,398	370,673	420,594	420,594	420,594	420,594	430,461	4,588,672
Net Income	47,466	-76,318	-22,043	-34,152	115,222	-431	-102,999	3,207	3,207	3,207	73,207	93,339	102,912
Cash Flow Adjustments	-106,870	1,505	-6,457	3,663	51,414	-4,241	8,971	7,414	7,414	7,414	7,414	7,414	-14,947
Change in Cash	-59,404	-74,813	-28,499	-30,489	166,635	-4,672	-94,028	10,620	10,620	10,620	80,620	100,753	87,965
Ending Cash	635,332	560,519	532,020	501,531	668,166	663,494	569,466	580,087	590,707	601,328	681,948	782,701	

	Previous Year End	Current	Year End
Assets			
Current Assets			
Cash	694,736	569,466	782,701
Accounts Receivable	67,922	12,136	12,136
Total Current Assets	762,658	581,603	794,837
Total Assets	762,658	581,603	794,837
Liabilities and Equity			
Liabilities			
Current Liabilities			
Other Current Liabilities	121,572	123,669	90,943
Accounts Payable	109,898	0	69,795
Total Current Liabilities	231,469	123,669	160,737
Total Long-Term Liabilities	0	0	
Total Liabilities	231,469	123,669	160,737
Equity			
Unrestricted Net Assets	531,188	531,188	531,188
Net Income	0	-73,255	102,912
Total Equity	531,188	457,933	634,100
Total Liabilities and Equity	762,658	581,603	794,837

Forecast History of June 30, 2024 Cash Balance

Source	Days of Cash at 6/30/24	Change	Description of change
Budget	58		From SY23-24Budget
Jul	57	-1	
Aug	68	11	MO Violence grant, GEER Fed Grant and Salary savings
Sep	67	-1	Adjusted Prop C
Oct	53	-14	Decrease in WADA
Nov	53	0	
Dec	61	8	Prior Year DESE state Aid adjusted to actual amount.
▶ Jan	61	0	
Feb			
Mar			
Apr			
May			
Jun			

Check Register by Type

Payee Type: Vendor		Check Type: Automatic Payment			Checking Account ID: 1		
Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Check Amount
3507	01/13/2024	X			KCMO	KC WATER SERVICES DEPARTMENT	684.79
3508	01/05/2024	X			BCBS	BLUE CROSS BLUE SHIELD OF KANSAS CITY	19,447.68
3509	01/22/2024	X			WASTE	WASTE MANAGEMENT	468.04
3510	01/02/2024	X			PRINCIPAL	PRINCIPAL INSURANCE	880.11
3511	01/13/2024	X			GUIDEONE	GUIDE ONE	0.00
3512	01/23/2024	X			EVERGY	EVERGY	6,406.27
3513	01/26/2024	X			TOSHIBAFIN	TOSHIBA FINANCIAL SERVICES	2,833.47
3514	01/29/2024	X			TIMEWARNER	TIME WARNER CABLE	354.66
3515	01/11/2024	X			ADT	ADT COMMERCIAL	0.00
3519	01/16/2024	X			DIVVY	CC - DIVVY	7,191.21
Checking Account ID: 1					Void Total:	0.00	Total without Voids: 38,266.23
Check Type Total: Automatic Payment					Void Total:	0.00	Total without Voids: 38,266.23

Payee Type: Vendor		Check Type: Check			Checking Account ID: 1		
Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Check Amount
82093269	01/02/2024	X			GREATAMERI	GREAT AMERICA FINANCIAL SVCS CORP	195.77
82093851	01/02/2024	X			AMAZON	AMAZON	1,958.45
82107482	01/08/2024	X			MIDWAY	Midway R-1	200.00
82107483	01/08/2024	X			SUMMITCHRI	Summit Christian Academy	225.00
82107484	01/08/2024	X			PRESKYM	Kymoni President	207.00
82107485	01/08/2024	X			HOPSKIP	HopSkipDrive, Inc.	8,358.78
82107486	01/08/2024	X			RICKS	RICK'S AUTO CLINIC, INC	349.73
82107827	01/08/2024	X			RCLAWN	R C LAWN & TREE	175.00
82108064	01/08/2024	X			INDUSPECIF	Industry Specific Solutions	540.80
82108065	01/08/2024	X			PAYPOOL	Paypool LLC	561.00
82108066	01/08/2024	X			PEPTALK	PepTalk Speech Therapy	600.00
82108067	01/08/2024	X			TPTEDU	TPT EDUCATION LEADERS	5,750.00
82129758	01/11/2024	X			CONCIERGE	CONCIERGE .	1,100.00
82150014	01/16/2024	X			ARTSTECH	ArtsTech	1,500.00
82150015	01/16/2024	X			HIGENES	Hi-Gene's Janitorial Service, Inc	10,061.07
82150016	01/16/2024	X			RAPTORTECH	Raptor Technologies, LLC	3,183.00
82150206	01/16/2024	X			STAPLES	STAPLES ADVANTAGE	255.74
82150207	01/16/2024	X			TMOBILE	T-MOBILE	2,051.60
82150427	01/16/2024	X			ENCORE	ENCORE GRANT SERVICES INC	742.50
82150428	01/16/2024	X			BREEMAR	MARGARET BREECE	1,095.00
82150429	01/16/2024	X			EMBERBLOOM	Ember and Bloom Therapy LLC	1,725.00
82150430	01/16/2024	X			FRONTLNPR	FRONTLINE PROTECTION SERVICES LLC	2,175.00
82150431	01/16/2024	X			EDBLOX	Edblox Inc DBA Elevate K-12	21,080.00
82303356	01/22/2024	X			ADT	ADT COMMERCIAL	565.00
82303357	01/22/2024	X			INFORMEDIM	Informed Improvement LLC	100.00
82304022	01/22/2024	X			K12	K12 ITC, INC.	4,166.73
82304345	01/22/2024	X			EVERGY	EVERGY	366.66
82304346	01/22/2024	X			WATTKEL	Kelly Watts	1,412.50
82304347	01/22/2024	X			EDOPS	EDOPS	6,083.33
82304348	01/22/2024	X			KANSASPS	KANSAS CITY PUBLIC SCHOOLS	2,931.25
82304349	01/22/2024	X			STELLARIMA	Stellar Image Studios LLC	8,000.00
82304350	01/22/2024	X			DISTRKCT50	Distrkct500	12,000.00
82304351	01/22/2024	X			MARRNCOM	MARR AND COMPANY PC	18,265.07
82359376	01/29/2024	X			RICKS	RICK'S AUTO CLINIC, INC	592.54
82359377	01/29/2024	X			NORTHEAST	NORTHEAST NEWS	580.00
82359378	01/29/2024	X			GREATAMERI	GREAT AMERICA FINANCIAL SVCS CORP	212.74
82359750	01/29/2024	X			RCLAWN	R C LAWN & TREE	1,850.00
82360021	01/29/2024	X			HARRJAM	JAMAL HARRIS	750.00
82360022	01/29/2024	X			BREEMAR	MARGARET BREECE	1,025.00
82360023	01/29/2024	X			CLARKIM	Kimberly Clark	2,012.50
82360024	01/29/2024	X			HENRDOR	DORETHA HENRY	3,000.00
82360025	01/29/2024	X			BORISJUDIT	JUDITH BORIS	3,500.00
82360026	01/29/2024	X			BAKESAM	Samantha Baker	6,800.00
Checking Account ID: 1					Void Total:	0.00	Total without Voids: 138,303.76

Check Register by Type

Payee Type: Vendor		Check Type: Check				Checking Account ID: 1		
Check Number	Check Date	Cleared	Void	Void Date	Entity ID	Entity Name	Check Amount	
Check Type Total:			Check			Void Total:	0.00	Total without Voids: 138,303.76
Payee Type Total:			Vendor			Void Total:	0.00	Total without Voids: 176,569.99
			Grand Total:			Void Total:	0.00	Total without Voids: 176,569.99

DeLaSalle Balanced Scorecard - January 2024								
		Stretch	Goal	Approaching	Beginning	Below		
		5	4	3	2	1	Actual	Score
Financial	Fund Balance	18	15	13	11	<11	14	3
	Board Attendance	85	80	75	70	<70	75	3
	Cash On Hand	65	60	55	50	<50	62	4
							Sub	3.3
Academics	ELA II EOC	348	343	338	333	<333	347	4
	Alg I EOC	303	298	292	287	<287	292.8	3
	Bio EOC	301	296	291	286	<286	306.5	3
	Gov EOC	345	340	330	320	<320	324.9	2
	Freshman On-Track	80	75	71	67	<67	97	5
	Trad Soph Promotion	88	85	81	77	<77	87	4
	CR Soph Promotion	75	70	67	64	<64	90	5
	Trad Jr Promotion	88	85	81	77	<77	93.8	5
	CR Jr Promotion	75	70	67	64	<64	97.2	5
	Senior On-Track	95	90	88	85	<85	96.2	5
	MVAs - Original Cohort	85	80	75	70	<70	42.8	1
	MVAs - Transfer	65	60	55	50	<50	33.3	1
	MVAs - Flipside	25	20	15	10	<10	0	1
	GPA	2.8	2.5	2.3	2.1	<2.1	2.45	3
							Sub	3.36
Climate	Safety - Students	75	65	55	45	<45	52.3	2
	Safety - Teachers	85	80	78	75	<75	84.2	4
	Attendance	85	80	78	75	<75	75.86	2
							Sub	2.67
Teaching	Teacher Attendance	93	90	88	86	<86	98.3	5
	Danielsen Model Score	3.5	3	2.5	2	<2	2.11	2
							Sub	3.50
							Overall Score	3.32



Missouri Ethics Commission

Elizabeth L. Ziegler
EXECUTIVE DIRECTOR

January 23, 2024

Ernestine Keys
3737 Troost
Kansas City, MO 64109

Dear Sir/Madam:

Your name has been submitted to the Missouri Ethics Commission (MEC) by a Political Subdivision\Entity (examples: school district, county, city, ambulance district, state agency, college/university, etc.) as an individual holding a position required by § 105.483, RSMo, to file a Personal Financial Interest Statement (PFD). If you served all or only a portion of 2023, you **must** file a PFD for the time period you served.

In order to be timely filed, a PFD must be received in our office **Wednesday, May 1, 2024, by 5:00 p.m. unless you are a candidate** in an election and have already filed your report.

The Commission assesses a late filing fee of \$10.00 per day for each day the PFD is late (§ 105.963.3, RSMo). After thirty days the fee increases to \$100.00 for each additional day late, with the total amount assessed not exceeding \$6,000.00. Additional penalties are set out in § 105.492, RSMo.

You can electronically file your PFD from our website using the MEC Filer ID below:

MEC Filer ID: F2301238

Follow the steps below to file electronically:

- STEP 1:** Go to the MEC website, www.mec.mo.gov. In the column on the right side of MEC homepage, select Login. Sign in by entering your MEC Filer ID and select Sign In.
- STEP 2:** Your MEC Filer ID will be displayed. Enter your Password and select Login.
- STEP 3:** Review the information on this page and press continue. Complete and submit the electronic filing. Upon successful filing, you will receive an email confirmation.

If you prefer to file a paper copy of your statement, it must be postmarked no later than the day before your PFD is due and must contain an original signature. Faxed or e-mailed copies are accepted. Fax: (573) 526-4506
Email: pfdonline@mec.mo.gov

Pursuant to Section 105.485.5, RSMo you are allowed to redact the name and employment information of dependent children under the age of 21. Please see our website for more information.

If you have any questions, feel free to contact the Commission at PFDOnline@mec.mo.gov or by calling (573)751-2065.

PO Box 1370
Jefferson City, MO 65102
www.mec.mo.gov
(573) 751-2065 / (800) 392-8660 option 3