

February 21st, 2024 AGENDA

Time: 3:30 P.M.

Location: Delasalle High School, 3737 Troost Ave, Kansas City, MO 64109

Call to Order

- 1. Determination of Quorum / Agenda Approval
- 2. Public Comment
- 3. Approve Minutes from Prior Meetings
- 4. Finance Committee report
 - a. Update on January financials
 - b. Projections for the remainder of the fiscal year
 - c. Update on fundraising (received YTD)
- 5. Governance Committee report
 - a. Update on Board Calendar
 - i. Board Assessment
 - ii. Board MO Ethics filing Due May 1st
 - b. Update on Board recruitment and other governance issues
- 6. Academic Committee report
 - a. Update on Academics
- 7. Executive Director report
 - c. Questions and Answers
- 8. New Business/Old Business

Next Meeting: March 20th, 2024

MINUTES OF BOARD MEETING

Delasalle High School

December 20th, 2023

CALL TO ORDER

The Board of Directors at Delasalle Education Center School convened for the regular board meeting on December 20th, 2023, at 3:30 P.M. In person, Delasalle High School, Kansas City, MO 64109. David Oliver called the meeting to order.

ROLL CALL

The roll was called. Scott Ferber (present) Lisa Krigsten (absent) Steve Gering (present) Teesha Miller (absent) Bill Paterson (present) Kenneth Garrett (present) Ernestine Key (present)

Others Present, Sean Stalling Executive Director, Lisa Griffin Director of Operations, Emily Bodfish Assistant Principal, Dr. Phillip Adam School Chief Officer of Data, Building Principal Erin Wilmore, Keinan Ross Office Manager and Clark Hanner Auditor, Tonya Richardson Eddie Wright, and Martha McGeehon from the Missouri Commission of Charter Schools.

QUOROM PRESENT

David Oliver determined a quorum was present.

PUBLIC COMMENT

The next order of business was the public comment session as provided by Board Policy. There were none.

AGENDA

The December 20th 2023 Board Meeting Agenda was reviewed. David moved to adopt the agenda. Scott seconded the motion. Steve yes, Kenneth yes, Bill yes, Ernestine yes, the agenda was approved by unanimous consent.

CONSENT AGENDA

The Board reviewed the minutes of the November 7th, 2023 regular board meeting. David moved

to approve the November 20th, 2023 minutes. Steve seconded the motion. The motion passed with unanimous consent.

FINANCIAL REPORT

The Financial Report is attached hereto.

The Board reviewed the November and August, 2023, Financial Summary Report, prepared by Anne Nichols and presented by Scott, a copy of which is attached hereto and includes the check registry.

David moved to approve the Financial Summary Report, Check Registry. Bill seconded the motion. Steve yes, Kenneth yes, Ernestine yes the motion passed with unanimous consent

PRESIDENT'S REPORT

Announcement of the Site Visit will be held immediately after the Board Meeting adjourned by David.

GOVERNANCE COMMITTEE REPORT

David Reports out for Lisa K. who was absent, the Board Assessment is due as soon as possible to Kent Peterson.

ACADEMIC COMMITTEE REPORT

The Academic Committee report is attached hereto.

EXECUTIVE DIRECTOR REPORT

The Executive Director's Report is attached hereto.

NEW

The Audit Presentation by Clark Hanner was delivered, and a copy of the audit has been incorporated into the report as of 1/21/23. David proposed the approval of the audit before 1/22/24, allowing board members ample time for review. Subsequently, David initiated an electronic vote to approve the 2022-2023 Board Audit. The results were unanimous, with Steve, Scott, Bill, Ernestine, and Kenneth all voting in favor. The 2023 Audit was officially approved through the unanimous electronic vote, which was concluded on 12/21/23.

The School Principal provided an update on the academic performance of the school. Please find the detailed report from the Principal attached herewith.

OLD BUSINESS

Offer from Torchhouse Studios to provide DLS with a one-day video shoot and one day of editing.

David moved to approve the one-day video shoot. Bill seconded the motion. Steve yes, Kenneth

yes, Ernestine yes the motion passed with unanimous consent

CLOSED EXECUTIVE SESSION

N/A

ADJOURNMENT

David moved and Steve Second All votes aye., Steve yes, Bill yes and Kenneth. The meeting adjourned at <u>5:00 PM</u>.

FUTURE MEETINGS

The next Board Meeting at 3:30 P.M. on January 17th 20th, 2024, location DeLaSalle High School 3737 Troost Ave. KCMO 64109

Minutes prepared by Lisa Griffin Director of Operations. Minutes approved by the DLS Board of Directors on January 17, 2024.

Lísa Krígsten

LISA KRIGSTEN, Board Secretary



January 2024 Financials

PREPARED FEB'24 BY



Contents



- Executive Summary
- Key Performance Indicators
- State Revenue
- Forecast Overview
- Cash Forecast
- Appendix
- Forecast History

Executive Summary



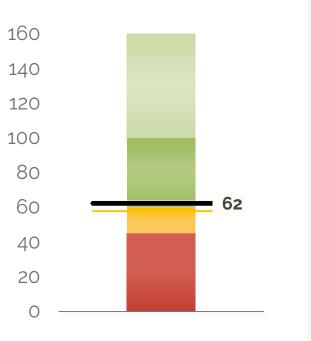
- DeLaSalle year end net income is holding steady, with no significant change in forecast from last month. Fund balance projected at 14%.
- We are currently forecasting a net income of \$103k, \$99k above budget.
- Our cash balance is forecast to end the year at \$783k, which results in 62 days of cash.

Key Performance Indicators



Days of Cash

Cash balance at year-end divided by average daily expenses

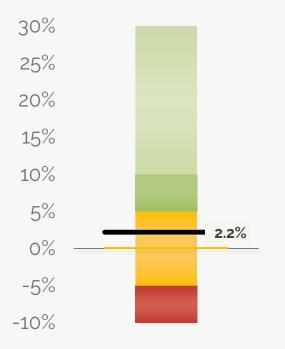


62 DAYS OF CASH AT YEAR'S END

The school will end the year with 62 days of cash. This is above the recommended 60 days

Gross Margin

Revenue less expenses, divided by revenue

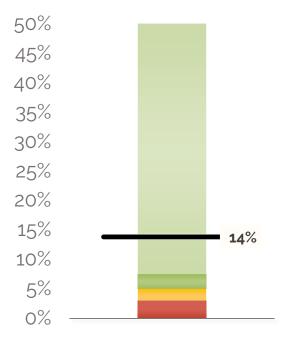


2.2% GROSS MARGIN

The forecasted net income is \$103k, which is \$99k above the budget. It yields a 2.2% gross margin.

Fund Balance %

Forecasted Ending Fund Balance / Total Expenses



13.82% AT YEAR'S END

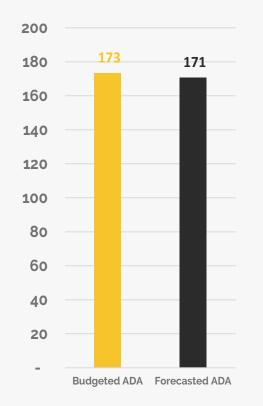
The school is projected to end the year with a fund balance of \$634,100. Last year's fund balance was \$531,188.

State Revenue



Student Expectations

\$11K More Per-Pupil Funding Than Expected



The school now forecasts 171 ADA for SY23-24. The budget target was 173.

	Current Forecast	SY23-24 Budget	Difference	Financial Gain / (Loss)
Enrollment	233	211	18	Includes 23 JDC student that joined mid-year
Attendance	75.6%	78.0%	-2.4%	Reg attendance trending 75%; this factors in JDC attendance.
Total ADA	171	173	-3	
Regular Term K-12	168	172	-4	8k
Summer	2	1	1	14k
FRL Count	165	168	-4	
FRL Weight	28	29	-1	314
IEP Count	24	26	-2	
IEP Weight	1	2	-1	-12k
LEP Count	0	0	0	
LEP Weight	0	0	0	
WADA	200	204	-4	
Per WADA Payment	\$11,300	\$11,000	300	
State Aid	\$2.2M	\$2.2M	\$11,161	11k

The year end funding difference of **\$11k** includes the Juvenile Detention Center enrollment.

Regular Term ADA includes: 124 Onsite, 32 Flipside & Virtual and 12 JDC

Forecast Overview



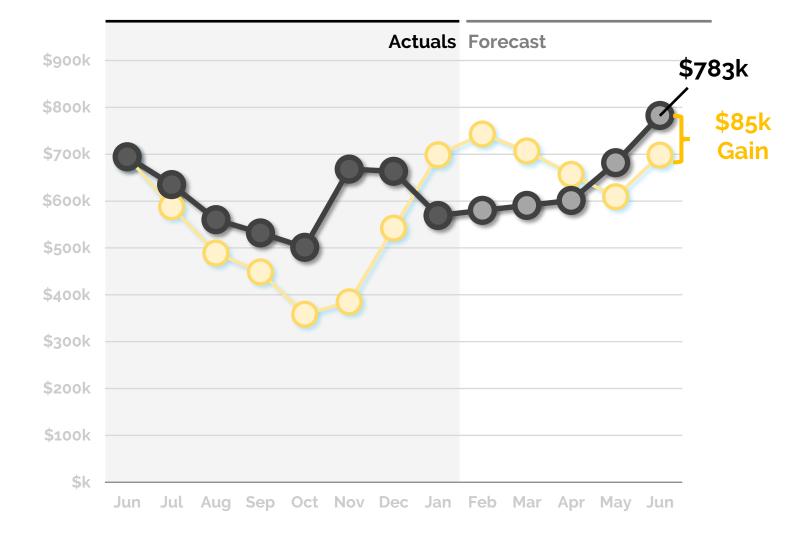
	Forecast	Budget	Variance	Variance Graphic	Comments
Revenue	\$4.7m	\$4.4m	\$275k	+275k	State Rev up \$100k MO Violence plus prior YR correction. JDC income included in state and local. Prop C rate updated by DESE this month.
Expenses	\$4.6m	\$4.4m	-\$176 k	-176k	Primarily due to JDC expenses
Net Income	\$103k	\$3k	\$99k	99k	

Cash Forecast



62 Days of Cash at year's end

We forecast the school's year ending cash balance as **\$783k**, **\$85k** above budget.







QUESTIONS?

Please contact your EdOps Finance Team: Anne Nichols anichols@ed-ops.com 816.985.5144

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	Yea	ar-To-Date		Ar	nual Forecast			
	Actual	Budget	Variance	Forecast	Budget	Variance	Remaining	
Revenue								
Local Revenue	143,440	132,988	10,452	216,300	233,149	(16,849)	72,860	
State Revenue	1,168,527	1,156,616	11,912	2,416,498	2,214,399	202,099	1,247,971	
Federal Revenue	493,525	557,538	(64,012)	1,051,795	1,043,569	8,226	558,270	
Private Grants and Donations	585,098	740,000	(154,902)	925,000	925,000	0	339,902	
Earned Fees	11,990	250	11,740	81,990	500	81,490	70,000	
Total Revenue	2,402,581	2,587,392	(184,810)	4,691,584	4,416,617	274,967	2,289,002	
Expenses								
Salaries	1,146,213	1,170,102	23,889	2,003,135	2,005,889	2,754	856,922	
Benefits and Taxes	334,889	342,225	7,336	588,886	586,671	(2,215)	253,997	
Staff-Related Costs	1,814	27,700	25,886	46,400	46,400	(O)	44,586	
Occupancy Service	233,826	307,745	73,919	518,722	527,562	8,840	284,896	
Student Expense, Direct	452,986	372,347	(80,639)	804,209	627,635	(176,574)	351,223	
Student Expense, Food	30,583	57,892	27,309	96,501	96,500	(1)	65,918	
Office & Business Expense	194,694	213,076	18,382	374,270	368,497	(5,772)	179,575	
Transportation	78,282	92,167	13,884	154,000	154,000	0	75,718	
Total Ordinary Expenses	2,473,287	2,583,253	109,966	4,586,122	4,413,155	(172,968)	2,112,836	
Total Expenses	2,475,837	2,583,253	107,416	4,588,672	4,413,155	(175,518)	2 2,112,836	
Net Income	(73,255)	4,139	(77,394)	102,912	3,462	99,449	3 176,167	
Cash Flow Adjustments	(52,014)	-	(52,014)	(14,947)	-	(14,947)	37,068	
Change in Cash	(125,270)	4,139	(129,408)	87,965	3,462	84,503	5 213,235	

REVENUE: \$275K AHEAD

2 EXPENSES: \$176K BEHIND

8 NET INCOME: \$99K ahead

	Actual							Forecast					
Income Statement	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	TOTAL
Revenue													
Local Revenue	29,912	16,155	20,001	19,849	22,611	16,861	18,051	14,572	14,572	14,572	14,572	14,572	216,300
State Revenue	143,566	140,895	281,496	186,682	158,599	85,981	171,308	229,594	229,594	229,594	229,594	329,594	2,416,498
Federal Revenue	8,930	9,930	0	133,899	178,299	101,004	61,464	111,654	111,654	111,654	111,654	111,654	1,051,795
Private Grants and Donations	126,212	90,250	36,001	2,072	123,553	191,741	15,269	67,980	67,980	67,980	67,980	67,980	925,000
Earned Fees	523	25	26	5,027	427	4,380	1,582	0	0	0	70,000	0	81,990
Total Revenue	309,143	257,254	337,525	347,529	483,489	399,967	267,674	423,800	423,800	423,800	493,800	523,800	4,691,584
Expenses													
Salaries	149,904	163,738	165,696	167,529	167,896	164,437	167,012	169,865	169,865	169,865	169,865	177,462	2,003,135
Benefits and Taxes	42,474	46,997	49,005	49,471	49,554	47,822	49,566	50,345	50,345	50,345	50,345	52,616	588,886
Staff-Related Costs	0	1,378	0	98	0	0	338	8,917	8,917	8,917	8,917	8,917	46,400
Occupancy Service	24,430	33,223	38,155	40,271	39,696	28,779	29,272	56,979	56,979	56,979	56,979	56,979	518,722
Student Expense, Direct	15,414	51,260	67,070	75,377	49,374	128,700	65,792	70,245	70,245	70,245	70,245	70,245	804,209
Student Expense, Food	0	16	3,414	6,801	12,605	4,898	2,850	13,184	13,184	13,184	13,184	13,184	96,501
Office & Business Expense	28,555	27,539	26,999	27,936	29,113	15,446	39,107	35,915	35,915	35,915	35,915	35,915	374,270
Transportation	900	9,422	6,679	14,198	20,030	10,317	16,736	15,144	15,144	15,144	15,144	15,144	154,000
Total Ordinary Expenses	261,677	333,572	357,018	381,681	368,268	400,398	370,673	420,594	420,594	420,594	420,594	430,461	4,586,122
Operating Income	47,466	-76,318	-19,493	-34,152	115,222	-431	-102,999	3,207	3,207	3,207	73,207	93,339	105,462
Extraordinary Expenses													
Facility Improvements	0	0	2,550	0	0	0	0	0	0	0	0	0	2,550
Total Extraordinary Expenses	0	0	2,550	0	0	0	0	0	0	0	0	0	2,550
Total Expenses	261,677	333,572	359,568	381,681	368,268	400,398	370,673	420,594	420,594	420,594	420,594	430,461	4,588,672
Net Income	47,466	-76,318	-22,043	-34,152	115,222	-431	-102,999	3,207	3,207	3,207	73,207	93,339	102,912
Cash Flow Adjustments	-106,870	1,505	-6,457	3,663	51,414	-4,241	8,971	7,414	7,414	7,414	7,414	7,414	-14,947
Change in Cash	-59,404	-74,813	-28,499	-30,489	166,635	-4,672	-94,028	10,620	10,620	10,620	80,620	100,753	87,965
Ending Cash	635,332	560,519	532,020	501,531	668,166	663,494	569,466	580,087	590,707	601,328	681,948	782,701	PAGE 10

Previous	Year End	Current	Year End

Assets

Current Assets

Total Assets	762,658	581,603	794,837
Total Current Assets	762,658	581,603	794,837
Accounts Receivable	67,922	12,136	12,136
Cash	694,736	569,466	782,701

Liabilities and Equity

Total Liabilities and Equity	762,658	581,603	794,837
Total Equity	531,188	457,933	634,100
Net Income	0	-73,255	102,912
Unrestricted Net Assets	531,188	531,188	531,188
Equity			
Total Liabilities	231,469	123,669	160,737
Total Long-Term Liabilities	0	0	
Total Current Liabilities	231,469	123,669	160,737
Accounts Payable	109,898	0	69,795
Other Current Liabilities	121,572	123,669	90,943
Current Liabilities			
Liabilities			

Forecast History of June 30, 2024 Cash Balance GEDOPS

Source	Days of Cash at 6/30/24	Change	Description of change
Budget	58		From SY23-24Budget
Jul	57	-1	
Aug	68	11	MO Violence grant, GEER Fed Grant and Salary savings
Sep	67	-1	Adjusted Prop C
Oct	53	-14	Decrease in WADA
Nov	53	0	
Dec	61	8	Prior Year DESE state Aid adjusted to actual amount.
🕨 Jan	61	0	
Feb			
Mar			
Apr			
May			
Jun			

DeLaSalle Education Center 02/20/2024 12:07 PM

Check Register by Type

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DeLaSalle Education Center			Check Reg	jister by Type		Page: 2	
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	DeLaSalle	Balan	ced Sco	precard -	January	2024		
		Stretch	Goal	Approaching				
		5	4	3	2	1	Actual	Score
Financial	Fund Balance	18	15	13	11	<11	14	3
	Board Attendance	85	80	75	70	<70	75	3
	Cash On Hand	65	60	55	50	<50	62	4
							Sub	3.3
Academics	ELA II EOC	348	343	338	333	<333	347	4
	Alg I EOC	303	298	292	287	<287	292.8	3
	Bio EOC	301	296	291	286	<286	306.5	3
	Gov EOC	345	340	330	320	<320	324.9	2
	Freshman On-Track	80	75	71	67	<67	97	5
	Trad Soph Promotion	88	85	81	77	<77	87	4
	CR Soph Promotion	75	70	67	64	<64	90	5
	Trad Jr Promotion	88	85	81	77	<77	93.8	5
	CR Jr Promotion	75	70	67	64	<64	97.2	5
	Senior On-Track	95	90	88	85	<85	96.2	5
	MVAs - Original Cohort	85	80	75	70	<70	42.8	1
	MVAs - Transfer	65	60	55	50	<50	33.3	1
	MVAs - Flipside	25	20	15	10	<10	0	1
	GPA	2.8	2.5	2.3	2.1	<2.1	2.45	3
							Sub	3.36
Climate	Safety - Students	75	65	55	45	<45	52.3	2
	Safety - Teachers	85	80	78	75	<75	84.2	4
	Attendance	85	80	78	75	<75	75.86	2
							Sub	2.67
Teaching	Teacher Attendance	93	90	88	86	<86	98.3	5
	Danielsen Model Score	3.5	3	2.5	2	<2	2.11	2
							Sub	3.50
						Overall S		3.32



Missouri Ethics Commission

Elizabeth L. Ziegler EXECUTIVE DIRECTOR

January 23, 2024

Ernestine Keys 3737 Troost Kansas City, MO 64109

Dear Sir/Madam:

Your name has been submitted to the Missouri Ethics Commission (MEC) by a Political Subdivision\Entity (examples: school district, county, city, ambulance district, state agency, college/university, etc.) as an individual holding a position required by § 105.483, RSMo, to file a Personal Financial Interest Statement (PFD). If you served all or only a portion of 2023, you **must** file a PFD for the time period you served.

In order to be timely filed, a PFD must be received in our office Wednesday, May 1, 2024, by 5:00 p.m. unless you are a candidate in an election and have already filed your report.

The Commission assesses a late filing fee of \$10.00 per day for each day the PFD is late (§ 105.963.3, RSMo). After thirty days the fee increases to \$100.00 for each additional day late, with the total amount assessed not exceeding \$6,000.00. Additional penalties are set out in § 105.492, RSMo.

You can electronically file your PFD from our website using the MEC Filer ID below:

MEC Filer ID: F2301238

Follow the steps below to file electronically:

STEP 1:	Go to the MEC website, <u>www.mec.mo.gov</u> . In the column on the right side of MEC
	homepage, select Login. Sign in by entering your MEC Filer ID and select Sign In.

STEP 2: Your MEC Filer ID will be displayed. Enter your Password and select Login.

STEP 3: Review the information on this page and press continue. Complete and submit the electronic filing. Upon successful filing, you will receive an email confirmation.

If you prefer to file a paper copy of your statement, it must be postmarked no later than the day before your PFD is due and must contain an original signature. Faxed or e-mailed copies are accepted. Fax: (573) 526-4506 Email: <u>pfdonline@mec.mo.gov</u>

Pursuant to Section 105.485.5, RSMo you are allowed to redact the name and employment information of dependent children under the age of 21. Please see our website for more information.

If you have any questions, feel free to contact the Commission at <u>PFDOnline@mec.mo.gov</u> or by calling (573)751-2065.

PO Box 1370 Jefferson City, MO 65102 <u>www.mec.mo.gov</u> (573) 751-2065 / (800) 392-8660 option 3